

**ENFIELD BOARD OF EDUCATION  
ENFIELD, CONNECTICUT**

**Time-Place:**

**Council Chambers  
820 Enfield Street  
Enfield, CT**

**Date: 03-28-23**

**7:00 PM Regular Meeting**

<https://youtube.com/live/ZsF7KtvgEtA>

1. Call to Order – 7:00 PM
2. Moment of Silence – Jean Acree
3. Pledge of Allegiance – Jean Acree
4. Fire Evacuation Announcement
5. Roll Call
6. Board Guest(s)
  - a. GEMS
7. Superintendent's Report
  - a. Student Representative Update
  - b. Thank You
  - c. Spring Vacation - NS
  - d. EPS Update
8. Audiences
9. Board Members' Comments
10. Unfinished Business
11. New Business
  - a. Approval of FY2023-24 Head Start Grants
  - b. Discussion & Action if any regarding the April 11, 2023 Regular BOE Meeting
  - c. Policy Revisions – First Reading
12. Board Committee Reports

<ul style="list-style-type: none"><li>- Curriculum Committee</li><li>- Finance, Budget Committee</li><li>- Policy Committee</li><li>- Leadership Committee</li><li>- Joint Facilities Committee</li></ul>	<ul style="list-style-type: none"><li>- JFK Building Committee</li><li>- Joint Security Committee</li><li>- Enfield Mental Health &amp; Wellness Workgroup</li><li>- Enfield Cultural Arts Commission</li><li>- Any Additional Committees</li></ul>
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13. Approval of Minutes:
  - Regular BOE Meeting Minutes: March 14, 2023
14. Approval of Accounts and Payroll:
15. Correspondence and Communications
16. Executive Session
17. Adjournment



**Date:** March 28, 2023  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Board Guest(s)

**GEMS:** Tonight we welcome Elana Beebe, our K-12 STEAM Coordinator. She is here to talk about GEMS (Girls in Engineering Manufacturing and STEAM). This club originated from a need that was identified to increase the number of students that are underrepresented in these fields. The students and their advisors focus on 4 subject areas - Design and Pre-Construction, Manufacturing, Transportation, and STEM-Engineering. She will introduce any students that may be present.



**Date:** March 28, 2023  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Superintendent's Report

- a. **Student Representative Update:** Each of our Enfield High School Student Representatives may have some information or comments to share with the Board regarding events/happenings at Enfield High.
- b. **Thank You:** At this time, we will recognize the members of the Board of Education for their devotion and dedication to the students, families and staff members from the Enfield Public Schools. In front of each Board member are several items prepared by our students and staff members. Thank you for everything you do for us!
- c. **Spring Vacation - NS:** As a reminder, students and staff will not attend school starting on Friday, April 7<sup>th</sup> – April 14<sup>th</sup> during our spring vacation. We hope everyone enjoys this well-deserved time off. Students and staff will return on Monday, April 17<sup>th</sup>.
- d. **EPS Update:** I will update the Board regarding our schools at this time.



**Date:** March 16, 2023  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Approval of FY2023-24 Head Start Grants

Our Director of Early Childhood Initiatives Jaclyn Valley is looking for the Board's endorsement for federal grants they are applying for from the Office of Health and Human Services. Enclosed in your packet is a memo about the Head Start COLA and Quality Improvement Grants for FY2023-24 including a financial summary; Budget Justification; Endorsement of Self-Assessment Plan; and Governing Board Approval Statements for the COLA and Quality Improvement and Self-Assessment Plan. Madam Chair will need to sign the two Governing Board Approval Statements and Submission Statement.

I can address any questions Board members may have at this time.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the FY2022-23 Head Start Grants, Approval Statements and Self-Assessment Plan as presented.





**Date:** March 28, 2023  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Discussion & Action if any regarding the April 11, 2023 Regular BOE Meeting

As the Board is aware, our April 11<sup>th</sup> Board meeting falls during April vacation week. In the past, the Board has cancelled this meeting. If the need arises, the Board can hold a special meeting if Board action is required.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding the April 11, 2023 Regular Board of Education meeting and notifying the Town Clerk with any changes.



**Date:** March 28, 2023  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Policy Revisions – First Reading

Members of the Policy Committee met on Tuesday, March 21<sup>st</sup> and are recommending a first reading for two current policies. Enclosed in your packets are the policies with the proposed changes. These policies have been placed on the website for public input.

**Policy Revisions:**

- 4112.5 Security Check/Fingerprinting
- 5123 Promotion/Retention

Policy Committee Chair Scott Ryder and/or Policy Committee Liaison Assistant Superintendent Longey can address any Board member questions regarding these proposed policy revisions.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriately regarding approving the proposed policy revisions as presented for a First Reading.

Item #11a.

## Stowe Early Learning Center

Enfield Head Start  
117 Post Office Road

Ms. Jaclyn Valley, Director of Early Childhood Initiatives

860-253-5320

Fax: 860-253-0096



**To:** Mr. Christopher J. Drezek  
**Regarding:** Approval of COLA and Quality Improvement Grants FY 2023-2024  
**From:** Jaclyn Valley  
**Date:** March 24, 2023

Enfield Head Start is requesting Board approval of a 5.60% COLA grant totaling \$55,354 from the U.S. Department of Health and Human Services to support staff salaries and fringe benefits. In accordance with the Head Start performance standards, the Enfield Board of Education will provide \$13,839 in non-federal share contributions.

Additionally, \$28,868 in Quality Improvement Funds have been allocated to support early language and literacy initiatives for students in Enfield Head Start. Enfield Head Start is requesting Board approval for use of these funds as outlined in the attached summary. In accordance with the Head Start performance standards, the Enfield Board of Education will provide \$7,217 in non-federal share contributions.

The Enfield Head Start Policy Committee will meet to vote on the use of these funds on March 27, 2023.

Please let me know if you have any questions.

## **SUPPORTING THE USE OF QI FUNDS:**

Akin to communities around the globe, the impact of COVID-19 continues to cause barriers for young children and families in the Enfield community including changes in employment/income, isolation from friends and families, physical health challenges, anxiety, uncertainty, and access to basic needs. The effects of these experiences on the children and families served by Enfield Head Start experiencing homelessness, in foster care, with limited English proficiency, referred by welfare agencies, and children exposed to chronic violence or substance abuse have the potential to be magnified. Research draws clear lines between socioeconomic status and early language and literacy development. This is due to the differences in everyday language experiences in addition to the multitude of other factors our families are facing. Initial child outcome data from the past 3 school years records 57% of students entering Enfield Head Start as below the widely held expectations for their age, in language and literacy.

The Head Start Early Learning Outcomes Framework: Ages Birth to Five reinforces, “Communication is fundamental to the human experience, and language and literacy are essential to children’s learning.” Additionally, they acknowledge, “Language and literature skills can be developed in any language, and for the most part, they developed first in the child’s home language.”

Preliminary data collected for our 2023-2024 Head Start Community Assessment includes responses from 42% of families. When asked why they decided to apply to Head Start, 97% (14 %increase from 2021) of respondents were looking to prepare their child for kindergarten, while 14% (6% increase from in 2021) saw it as an opportunity for their child to learn English.

Enfield Head Start’s 2020-2021 Community Needs Assessment revealed the 5 year average of students who speak a language other than English at home to be 15%. Currently, 19% of enrolled Head Start students speak a language other than English at home. Kindergarten Entrance Inventory data from 2019-2022 reports 12%-19% of students require substantial instructional support in language/literacy/numeracy/social development. While this percentage

has decreased from prior years by 20+%, local Kindergarten assessments indicate approximately 40% of students to be on grade level.

Enfield Head Start is co-located with 3 subsidized early care and education programs in the Stowe Early Learning Center. Additionally, the Family Resource Center, and Enfield's Early Childhood Collaborative, KITE (Key Initiatives to Early Education) also shares the space. Co-location allows for increased access to resources including, but not limited to professional development, access to playgroups for social emotional and language development, shared resources, and access to CT certified speech and language pathologists.

EHS serves 102 children in 6 classrooms. Each classroom is staffed with 1 certified teacher and 2 teacher assistants, maintaining a ratio of at least 1:6, affording more opportunities for rich, authentic, social communication.

All classrooms follow the Creative Curriculum, which is aligned to the Head Start Early Learning Outcomes Framework (HSELOF) and the CT Early Learning and Development Standards (CTELDS). Both the HSELOF and the CTEDLS include domains focused on language and literacy development from birth to age 5.

"By 3 years of age, there is a 30-million-word gap between children from the wealthiest and poorest families. A recent study shows that the vocabulary gap is evident in toddlers. By 18 months, children in different socio-economic groups display dramatic differences in their vocabularies." (Fernald, Marchman, & Weisleder, 2013). We regularly witness oral language development through pretend play/play scenarios in Enfield Head Start. Research shows that children engaged in pretend play often use higher forms of language and more robust vocabulary than they would use in normal situations. This result is especially important as we emerge from the pandemic and work to overcome the language deficiencies that have resulted from their isolation. In addition, children learn emergent literacy skills during pretend play, specifically learning about various situations where reading and writing may be needed. Intentional play scenarios at EHS are connected to Creative Curriculum units.



## **INTENDED USE OF QUALITY IMPROVEMENT FUNDS:**

### **PERSONNEL: CHILD HEALTH AND DEVELOPMENT:**

#### ***Other Educational Personnel***

**\$28, 665**

- **Contract a *Language and Literacy Assistant* whose position will include:**
  - Work in classrooms to support early language and literacy
    - Vocabulary
    - Phonological awareness
    - Expressive and receptive language
    - Early writing
    - Ongoing assessment
  - Working in partnership with classroom teachers and families
  - Consultation with co-located Speech and Language Pathologists
- **Family Engagement Connection:**
  - Create materials for supporting language and literacy at home
  - Partner with Family Support Manager to align and personalize Ready Rosie activities.
- **Systems Development**
  - Review Creative Curriculum, CT Early Learning and Development Standards, Head Start Early Learning Outcome Framework, and Second Step Social Emotional Curriculum to identify opportunities for intentional instruction and experiences to support early language and literacy development within the existing curriculum
  - On-going assessment (observation and documentation) and review of data to inform learning experiences and interactions, engage with families about their child's development, and support classroom teachers in shared approaches
  - Approach this work through culturally and linguistically responsive practices

**\$203**

- **Supplies**

- Including, but not limited to:
  - read aloud books
  - phonological awareness games
  - story retelling kits
  - manipulatives that lend themselves to the development of word categories, understanding the relationships between words, and items that connect to home and school for students acquiring English

## Enfield Head Start Program Narrative

### Budget and Budget Justification

The 5.60% COLA for 2022-2023, totals \$55,354 and will be applied to support staff salaries. The Enfield Board of education will provide 13,839 for the non-federal share match.

As part of the Enfield Board of Education, Enfield Head Start employees receive cost of living adjustments in accordance with collective bargaining agreements. The COLA funds received from Head Start support staff salary increases accordingly.



**Office of Head Start**  
01CH010841-001 - Enfield Head Start  
FY2023 - 03/01/2023-02/29/2024 - Supplement – COLA and Quality Improvement

## Head Start - Summary

	Cost for Program Operation	Cost for Training Technical Assistance	Non-Federal Share	Number of Employees
Line Item Budget Total	\$84,222	\$0	\$21,056	7

	Cost for Program Operation	Cost for Training Technical Assistance	Non-Federal Share	Number of Employees
Personnel Total	\$84,019	\$0	\$21,005	7

### Personnel: Child Health and Development Personnel

	Cost for Program Operation	Cost for Training Technical Assistance	Non-Federal Share	Number of Employees
Teachers / Infant Toddler Teachers	\$55,354	\$0	\$13,839	6
Teacher Aides and Other Education Personnel	\$28,665	\$0	\$7,166	1
Total	\$84,019	\$0	\$21,005	7

### Supplies

	Cost for Program Operation	Cost for Training Technical Assistance	Non-Federal Share	Number of Employees
Other Supplies - Other Supplies	\$203	\$0	\$51	

### Direct Costs

	Cost for Program Operation	Cost for Training Technical Assistance	Non-Federal Share	Number of Employees
Direct Costs Total	\$84,222	\$0	\$21,056	7



## Stowe Early Learning Center

Enfield Head Start

117 Post Office Road

*Ms. Jaclyn Valley, Director of Early Childhood Initiatives*

860-253-5320

Fax: 860-253-0096



**To:** Mr. Christopher J. Drezek  
**Regarding:** Endorsement of Self-Assessment Plan  
**From:** Jaclyn Valley  
**Date:** March 24, 2023

Enfield Head Start is requesting Board endorsement of our 2023 self-assessment plan. Head Start Standards 45 CFR §1302.11(b) and 45 CFR §1302.102(b)(2) (i-iii) require Head Start programs to establish ongoing assessment of program goals. Furthermore, a program must effectively oversee progress towards program goals on an ongoing basis and annually must:

- Conduct a self-assessment that uses program data including aggregated child assessment data, and professional development and parent and family engagement data as appropriate, to evaluate the program's progress towards meeting goals, compliance with program performance standards throughout the program year, and the effectiveness of the professional development and family engagement systems in promoting school readiness.
- Communicate and collaborate with the governing body and policy council, program staff, and parents of enrolled children when conducting the annual self-assessment, including the plan.
- Submit findings of the self-assessment, outlined in a program improvement plan which includes approaches to either strengthen or adjust content and strategies for professional development, change program scope and services, refine school readiness and other program goals, and adapt strategies to better address the needs of sub-groups the responsible HHS official through Enfield's grantee, Manchester Head Start.

A sub-committee of the Enfield Head Start Policy Committee was involved in the development of this plan and will meet to officially endorse it on March 27, 2023. I have included the plan for your review.

Please let me know if you have any questions.



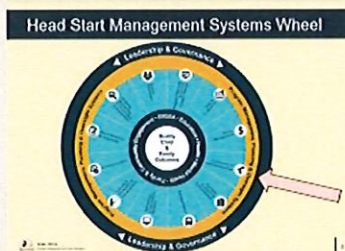


## HEAD START SELF - ASSESSMENT PLAN

2023

### WHY DO WE DO THIS?

- For continuous improvement
- To focus on what is achieved each year in the five-year cycle
- Ultimately, to ensure high-quality PK programming for HS eligible students and their families



### Head Start Performance Standards:

45 CFR §1302.11(b)  
45 CFR §1302.102(b)(2)(i)-(iii)

**FOR THE PURPOSES OF THESE SLIDES THE  
MANAGEMENT TEAM CONSISTS OF:**



KELLY BOWLES, FAMILY SUPPORT MANAGER

JENNIFER MAIER, HEALTH MANAGER

SHANNON STEERE, EDUCATION/DISABILITIES  
MANAGER

JACLYN VALLEY, DIRECTOR

**STAKEHOLDERS CONSISTS OF:**

FAMILIES

STAFF

COMMUNITY PARTNERS

POLICY COMMITTEE REPRESENTATIVES

BOARD OF EDUCATION REPRESENTATIVES

DISTRICT REPRESENTATIVES

Pre  
Early  
March

- Management Team reviews data from service areas and monitoring summaries to identify areas of focus and reveal larger questions to be answered.
- Management Team summarizes and prepares data.



## Design Process April

- Identify participants
- Invite internal and external team members
- In person meeting
- All participants view all data.
- Data gallery walk with reflection stations in small expert groups
- Whole group reconvenes to formulate discoveries and make recommendations to inform program planning
- Seek approval of SA plan from Policy Council and BOE

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## Engage Team April 28, 2023

- One week prior to the event Director will share:
  - Virtual Orientation including tips on how to be a good team member
  - All data to be reviewed
  - The self assessment plan
  - 21-22 Program Improvement Plan with monitoring updates

6

## Analyze and Dialogue

May 5, 2023

11:00-1:00

- Celebrate strengths
- Explore systemic issues
- Review and analyze data and seek additional data as needed
- Engage in dialogue in small expert groups using guiding questions
- Examine progress on goals and objectives
- Identify opportunities

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## Recommend

May 5, 2023

- Consolidate discoveries
- Identify final recommendations to inform Program Improvement Plan
- Self Assessment team members/participants will complete an exit slip to provide feedback on the process to inform the design for next year.

8



## Prepare Report May - June

- Director prepares self-assessment report/Program Improvement Plan (PIP)
- PIP is shared with Policy Committee and BOE for approval
- PIP is submitted with annual grant application to Regional Office

9

## Post June

- Management Team reviews feedback and makes notes to plan for 2024 Self Assessment
- Confirm and revise goals and action plans
- Share with stakeholders

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## GOVERNING BOARD APPROVAL STATEMENT

Enfield Head Start

*Delegate*

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The enclosed COLA and Quality Improvement project narratives and budget justifications have been reviewed and approved at the Board of Education meeting held on March 31, 2023.

The Policy Committee or a sub-committee of the Governing Board was involved in the meaningful preparation of this application and supporting documents.

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Mrs. Tina LeBlanc  
Enfield Board of Education, Chairperson

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Date

## GOVERNING BOARD APPROVAL STATEMENT

Enfield Head Start

*Delegate*

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The enclosed Head Start self-assessment plan has been reviewed and endorsed at the Board of Education meeting held on March 31, 2023.

The Policy Committee or a sub-committee of the Governing Board was involved in the meaningful preparation of this plan and supporting documents.

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Mrs. Tina LeBlanc  
Enfield Board of Education, Chairperson

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Date

# **U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCES**

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**Office of Head Start**

Updated July 29, 2014

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF  
REQUIRED CERTIFICATIONS AND ASSURANCE

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# U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

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## SF424B Assurances – Non-Construction Programs

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.



## U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

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9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.



# U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

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## Certification Regarding Lobbying

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form- LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Statement for Loan Guarantees and Loan Insurance

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

## Regarding Compliance with Compensation Cap (Level II of the Executive Schedule)

Federal funds will not be used to pay any part of the compensation of an individual employed by a Head Start and/or Early Head Start agency if that individual's compensation exceeds the rate payable for Level II of the Executive Schedule.

# U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES COMPENDIUM OF REQUIRED CERTIFICATIONS AND ASSURANCE

## Certification of Filing and Payment of Federal Taxes

As required by the Departments of Labor, Health and Human Services, and Education and Related Agencies Appropriation Act, 2008 (Public Law 110-161, Division G, Title V, section 523), as a prospective financial assistance recipient entering into a grant or cooperative agreement of more than \$5,000,000, I, as the duly authorized representative of the applicant, do hereby certify to the best of my knowledge and belief, that:

1. The applicant has filed all Federal tax returns required during the three years preceding this certification
2. The applicant has not been convicted of a criminal offense pursuant to the Internal Revenue Code of 1986 (U.S. Code - Title 26, Internal Revenue Code)
3. The applicant has not, more than 90 days prior to this certification, been notified of any unpaid Federal tax assessment for which the liability remains unsatisfied, unless the assessment is the subject of an installment agreement or offer in compromise that has been approved by the Internal Revenue Service and is not in default, or the assessment is the subject of a non-frivolous administrative or judicial proceeding.

## Submission Statement

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☐ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

### Authorized Representative:

Prefix:  \* First Name:   
Middle Name:   
\* Last Name:   
Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  \* Date Signed:

\* Submitted by:  Date Submitted:



ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut**Personnel – Certified/Non-Certified****4112.5****Security Check/Fingerprinting**

In order to create a safe and orderly environment for students, all offers of employment will be conditional upon the successful outcome of a criminal record check. In addition, any person applying for employment with the Board shall submit to a record check of the Department of Children and Families Child Abuse and Neglect Registry before the person may be hired.

*Note: Applicants for all positions, certified or non-certified must submit to a check of Department of Children and Families Child Abuse and Neglect Registry.*

Applicants, as required, shall make disclosures containing (1) current and past employers' contact information; (2) authorization allowing contact with such employers; and (3) statements about any past misconduct, discipline, or licensure penalties as a result of sexual misconduct or abuse allegations.

The District, prior to hiring such applicants, applicants, will (1) ensure that they complete the above stated three requirements; (2) review applicants' employment history after making a documented, good faith effort to contact previous employers for information; and (3) request any available information about applicants from SDE.

*With the exception of employees hired to work in the Head Start Program at Stowe Early Learning Center,* The background/reference checks shall be done in compliance with the statutory guidelines contained in Board policy #4112.51/4212.51, as amended.

District employees shall within 30 days after they are hired submit to state and national criminal checks. District students employed by the school system are exempted from this requirement.

Workers placed in a school under a public assistance employment program shall also submit to the criminal check if such individuals will have direct contact with students.

School nurses and nurse practitioners appointed by the Board or under contract with the Board shall also submit to a criminal history check pursuant to C.G.S. 29-17a.

Student teachers placed in District schools as part of completing preparation requirements for the issuance of an educator certificate, effective July 1, 2010, shall also be required to undergo the same criminal background checks already required for school employees.

**Criminal Justice Information**

Criminal Justice Information (CJI) is to be maintained in accordance with the administrative regulation pertaining to the use and disclosure of criminal justice information.

## **Personnel – Certified/Non-Certified**

### **Security Check/Fingerprinting** (continued)

(cf. 4112.51/4212.51 - Employment/Reference Checks)

Legal Reference: Connecticut General Statutes

10-221d Criminal history records checks of school personnel. Fingerprinting. Termination or dismissed. (as amended by PA 01-173, PA 04-181 and June 19 Special Session, PA 09-1, PA 11-93 and PA 16-67)

29-17a Criminal history checks. Procedure. Fees.

PA 16-67 An Act Concerning the Disclosure of Certain Education Personnel Records

Criminal Justice Information Services (CJIS) Security Policy, Version 5.4, U.S. Department of Justice, Federal Bureau of Investigation, Criminal Justice Information Services Division, October 6, 2015

**Policy Adopted: January 8, 2019**  
**Policy Revised:**

ENFIELD PUBLIC SCHOOLS  
Enfield, Connecticut

Students

5123

Promotion/Retention

I. Promotion or Retention Policy: Grades K-5 <sup>8</sup>

*Student promotion shall be determined by academic performance and social and emotional maturity. The Administration and faculty shall apply these criteria when determining whether to promote or retain a student. Promotion/retention should be the result of the combined professional judgment of the school principal, teachers, guidance counselor and/or other support personnel, including parental and/or guardians concerned with the progress of the student are considered.*

*The Superintendent or his/her designee shall be responsible for developing procedures, in furtherance of this policy, that are designed to foster student achievement and reduce the incidence of social promotion. Such procedures shall:*

- 1) Include objective criteria for the promotion and graduation of students,*
- 2) Provide for the measuring of the progress of students against such criteria and the reporting of such information to parents and students,*
- 3) Include alternatives to promotion such as transition programs, and*
- 4) Provide for supplemental services.*

*Such procedures may require students who have substantial academic deficiencies that jeopardize their eligibility for promotion or graduation to attend after school programs, summer school or other programs that are designed to assist students in remedying such deficiencies.*

~~Promotion/retention of students from grade to grade is determined on an individual basis. To decide whether a student who is not progressing satisfactorily should be advanced to the next grade, all objective evidence (tests, samples of work, attendance, etc.) is brought together and recommendations of all persons, including parental and/or guardians concerned with the progress of the student are considered. Final action taken is determined by what is best for the individual student. The Principal of the school is responsible for making the decision concerning the promotion or retention, of a student.~~

~~A. **Promotion**—A student promoted is one who is meeting the standards expected for the particular grade level.~~

~~B. **Retention**—A student retained is one who is functioning below the expected standard, as outlined on the student report card and would benefit by repeating the grade.~~

II. Promotion: Grades 6-8



**Students**

**Promotion/Retention**

**II. ~~Promotion: Grades 6-8~~ (continued)**

- ~~A. A minimum grade point average of 4.0 (C-) is required to be promoted from grade 6 to grade 7, from 7 to grade 8 and from grade 8 to the high school level.~~
- ~~B. Students not achieving the required 4.0 (C-) shall have the opportunity to attend summer school to attain the required grade point average. Students returning to the same grade for a second year shall be required to repeat the course of study prescribed for such grade.~~
- ~~C. The grade(s) earned in summer school are combined with those earned during the school year to raise a student's GPA to a minimum of 4.0 (C-).~~
- ~~D. Students will enroll in English and/or Math summer school. Literacy and numeracy skills emphasized in these summer school courses are essential for strong academic achievement at all grade levels and for successful performance on the State Standardized Test.~~
- ~~E. The Principal is responsible for making the final decision concerning student promotion or retention.~~

**II. Promotion: Grades 9-12**

**A. Grade 9 to Grade 10**

- 1. A minimum of (4) credits are required to be promoted from grade 9 to, grade 10. Students must earn (1) credit in Mathematics and (1) credit in English.
- 2. Students who do not earn the required (4) shall have the opportunity to attend summer school in order to be promoted. Students must meet the summer school requirements as described in BOE Policy #6174 – “Summer School” in order to earn credits toward promotion in summer school.

**B. Grade 10 to Grade 11**

- 1. A minimum of (10) credits are required to be promoted from grade 10 to grade 11. Students must earn (2) credits in Mathematics and (2) credits in English included in the (10) credits.
- 2. Students who do not earn the required (10) credits shall have the opportunity to attend summer school in order to be promoted. Students must meet the summer school requirements as described in BOE Policy #6714 – “Summer School” in order to earn credits toward promotion in summer school.

## **Students**

### **Promotion/Retention**

#### **C. Grade 11 to Grade 12**

1. A minimum of (46.5 **17.0**) credits are required to be promoted from grade 11 to grade 12. Promotion to grade 12 can be made at the conclusion of the school year, at the conclusion of summer school, or at the conclusion of the first semester of the school year. Students promoted after the first semester will be assigned to a senior homeroom but must have the capability of graduating that school year in order to be promoted.
2. Students who do not earn the required (46.5 **17.0**) credits shall have the opportunity to attend summer school to earn up to (2) of the required number of credits for promotion. Students must meet the summer school requirements as described in BOE Policy #6174 – “Summer School” in order to earn credits toward promotion in summer school.

**D.** The Principal is responsible for making the final decision concerning student promotion or retention.

#### **~~IV~~ **III.** Special Education Students**

Special education students will be subject to the general policy regarding retention and promotion, unless extenuating circumstances are in evidence which might exclude such students from the grading policy as determined by the P.P.T.

It is expected that the P.P.T. will anticipate exemptions to Board policy as early in the program planning stages as may be feasible.

#### **~~V~~ **IV.** Exceptions**

Exceptions to the above policy may be requested by the administration from the Board of Education.

Legal Reference: Connecticut General Statutes

P.A. 99-288 An Act Concerning Education Accountability

10-221(b) Boards of education to prescribe rules.

10-265g Summer reading programs required for priority school districts. Evaluation of student reading level. Personal reading plans. (as amended by PA 01-173 and PA 06-135)

10-265l Requirements for additional instruction for poor performing students in priority school districts; exemption. Summer school required;

**Students**

**Promotion/Retention**

Legal Reference: Connecticut General Statutes (continued)

exemption (as amended by PA 99-288, PA 01-173, PA 03-174 and PA 06-135)

**Approved: June 16, 1986**  
**Effective: September 1, 1986**  
**Revised: May 29, 1998**  
**Revised: May 19, 2005**  
**Revised: February 24, 2009**  
**Revised: May 13, 2014**  
**Revised: September 23, 2014**  
**Revised: February 23, 2021**  
**Revised:**

**BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
MARCH 14, 2023**

A regular meeting of the Enfield Board of Education was held in Council Chambers on March 14, 2023.

1. **CALL TO ORDER:** The meeting was called to order at 7:01 PM by Madam Chair LeBlanc.
2. **INVOCATION OR MOMENT OF SILENCE:** Scott Ryder
3. **PLEDGE OF ALLEGIANCE:** Scott Ryder
4. **FIRE EVACUATION ANNOUNCEMENT:**
5. **ROLL CALL:**

**MEMBERS PRESENT:** Jean Acree, Dr. Gerald Calnen (arrived at 7:17 PM), Janet Cushman, Joshua Hamre, Jonathan LeBlanc, Amanda Pickett, John Unghire and Tina LeBlanc

**MEMBERS ABSENT:** None

**ALSO PRESENT:** Mr. Christopher J. Drezek, Superintendent and Mr. Andrew B. Longey, Assistant Superintendent

**6. BOARD GUEST(S)**

**a. Armando Ramos**

Mr. Drezek welcomed Mr. Ramos. Mr. Ramos introduced EHS students Shaelyn O'Farrell and Lily Bellucci. Mr. Ramos stated they were asked to represent Connecticut at Capital Hill Day on February 14<sup>th</sup> – 16<sup>th</sup> at the capital. It was a chance for athletes and partners to advocate for Special Olympics and our Unified program. We spoke about our unified program and as a champion banner school.

Ms. O'Farrell spoke about the amazing time she had visiting the capital. She made many new friends from across the country that are also part of Special Olympics and Unified Sports. She has a new pen pal from Georgia now. Everyone she met was very nice and very happy. She also enjoyed meeting congressional representatives. She read her speech to them. She gave them a special commemorative coin. The logo on the coin was designed by a Special Olympic athlete. She also was able to eat in the Capital Cafeteria, ride on the Capital Subway and walk through the tunnels. We also visited the Lincoln Memorial and the Martin Luther King, Jr. memorial. This trip was awesome.

Ms. Bellucci stated this was an amazing experience where we met different people and hear about their stories. The first day we met with everyone and got to know each other a little. It is really amazing to hear what some of these people have gone through. Our second day we visited 5 buildings and met with the aides. She hopes that we get what we asked for. She thinks Special Olympics and Unified Sports deserves it. These kids are so compassionate and being a part of this you see how much they really love it.

Mr. Ramos added these are two of Enfield's finest students and they did an amazing job representing Connecticut and Enfield Special Olympics. He just wanted to thank them for a great job.

Mrs. Pickett loved hearing about your trip to DC, this is one of her favorite places to visit. What did you ask for? Ms. Bellucci stated we asked for \$65 million in total (\$20 million for health support and \$45 million for Connecticut Champion Schools).

Mrs. Pickett stated she would love to support your requests and reach out to our legislators for their support. It is awesome that you are advocating, and she would love to help you. Let us know if we can do anything else to support you. Thank you for what you are doing.

Mr. Ryder would also like to help them. This was a fantastic trip. Please keep us in the loop with anything you might need. What did you eat for lunch in the Capital Cafeteria? Ms. O'Farrell had a buffalo chicken salad.

Mr. Hamre thanked them for being here tonight. You have deeply touched him. What sports are you involved with. Ms. O'Farrell stated a lot of sports. Mr. Hamre added there is a lot to see and do in DC. How were the meetings you attended and were you comfortable or nervous? Ms. O'Farrell stated she was very comfortable talking to them and nervous at the same time.

Mr. Hamre thanked them for talking about your experience.

Mrs. Acree congratulated Mr. Ramos for taking the students on this trip in Washington DC. This was a great undertaking. She also congratulated Ms. O'Farrell and Ms. Bellucci for representing Enfield and doing an amazing job. You both are very well spoken. Thank you.

Mr. LeBlanc stated this is affiliated with the unified sports basketball game that is held at Enfield High School.

Mr. Drezek stated they will hold different unified sports events throughout the school year. We will place their next event on your calendars. This is one of the best ways to support them is by attending these events.

Mr. Ramos added we have events throughout the school year. We already had flag football, cornhole tournament, basketball, and are planning volleyball and track. We are planning our April events and will finish with a huge track and field meet that is held in June. The track and field meet is our flagship event. Enfield Allied Stars, JFK Unified team and teams from East Hartford also attend this event with our Enfield Unified team. It is a big event for all age groups, and we end the event with ice cream and medals. He will make sure you are receive notice about this event. Now we are planning volleyball and cornhole.

Mr. LeBlanc added he knows Board members would love to support them at their next events.

Mr. Ryder asked Ms. O'Farrell if she had more fun at lunch in the Capitol or when we had lunch at JFK. Ms. O'Farrell stated she had more fun at JFK. She knows Mr. Ryder from JFK. Mr. Ryder added we used to hang out together at lunchtime. He will come visit you at EHS and have lunch with you.

Madam Chair thanked them all for coming. Mr. Ramos has come before the Board previously and has spoken about Special Olympics and Unified Sports. Taking our students to Capitol Hill and bringing both Shaelyn and Lily here tonight is amazing. We are very proud to have you represent Enfield and Enfield Public Schools. Teachers jobs are not just from 7-3:30. You put in many extra hours, and we appreciate what you are doing.

Madam Chair added when she went to the Capital, she didn't get to see the tunnels. It was amazing to visit. Thank you and keep us updated on your next upcoming events. If you need extra people to play, she is pretty good at cornhole.

Mr. Ramos added Ms. Bellucci was our champion at cornhole. Ms. O'Farrell added she just



walks up to it and puts it right in the hole.

Madam Chair thanked them for coming. Mr. Ramos thanked them for the invitation.

Mr. Drezek thanked the families of our students for helping with these trips. You see the family and community connections at these unified events. Thank you.

Dr. Calnen arrived at 7:17 PM.

**b. PK-5 School Presentation**

Mr. Drezek welcomed John Dague, our Director of Strategic Development and Partnerships. When he presented his budget, he let the Board know about some of the challenges we are dealing with our facilities. Over the last 6 months, our dialogue has led up to this presentation you will see tonight. Mr. Dague will discuss some of the challenges we have been dealing with and the needs of our kids.

Mr. Dague presented the Board and audience with detailed information about our PK-5 schools. He reviewed our current PK-5 school structure and timelines. He also reviewed impacts for families and students, enrollment data for high needs and non-needs, designed building use and current use. Mr. Dague reviewed capital improvement costs and what is not included.

Mr. Drezek added we used to have art kilns at each elementary school. The art kilns were purchased but never were installed because of the lack of power to run them. We reutilized the existing power for other items that Mr. Dague mentioned. Our electric panel is full and could not support running the kilns.

Mr. Dague added our JFK and EHS renovation projects were done on time, under budget and has provided Enfield with state of the art buildings. He reviewed renovation and restructuring opportunities and next steps.

Mr. Drezek stated Mr. Dague just did around 2 years of work in 5 months. He has provided us with a level of detail including QR codes. This presentation was important for the Board and community to see. He was being polite with the \$36 million figure. We all know this will be a much higher number. There are certain systems that are due to be replaced over time. We know there are pipes in the walls that will need to be taken out. This is really as far as we can go. At some point, the Board and Town Council members will need to make a decision about moving forward. The Town Manager was planning to attend tonight but had a prior commitment. I have had ongoing conversations over the past few months with Mrs. Zoppo.

Mr. Drezek stated we just presented our budget to the Town Council. One of Mr. Dague's charts showed Capital Improvement costs. That is money the town needs to support our schools in addition to what we ask for. The Town Manager needs to know before we start with our CIP projects in our very old buildings. This is a conversation for the 20 of you to have about planning for the future. Over the next several years, the community is going to need to invest in these projects in order to keep what we have. This has immediate implications to our budget process. There is only so much money for the Town Council to allocate. If this is something you would like to pursue with the Town Council, there may be a better way to invest those capital improvement funds since we are exploring other options. We are at a crossing point where we need you to make a decision for our next steps.

Mr. Drezek stated the first step would be to form a committee to look at the PK-5 School Modernization Committee. The membership of this committee should have 2 Board members, 2 Town Council members. We have done this before, and you have been here for some of these transitions. We have knowledge from doing this. This time we should include our teaching staff. Last time we listened to our administrators and elected officials. If we are looking at how



we operate, we need that voice at the table. If Board decides to start this tonight, he can make a recommendation, but he would like to hear from our staff first. We need to know should we keep everything the same or should we make changes. The Town needs to figure out how much money is needed for capital improvements. These conversations need to happen. We know our facilities are old and are not meeting our needs. The needs of our kids have transitioned beyond 10 years ago. This is a systemic change that has happened based on our kids and family's needs. We haven't changed the way that we are operating.

Mr. Drezek stated Mr. Dague addressed teachers that travel between buildings. He added our teachers by contract have 1 lunch period and 1 prep period. Teachers that travel also have 1 period to travel. We need to give them time to travel between buildings. There are a lot of inefficiencies that have developed over time.

Mr. Drezek stated our plans were interrupted by a pandemic. So we are rolling this out now. He thanked Mr. Dague for his presentation. It is on your agenda if you would like to form this committee tonight.

Mr. Ryder asked about reimbursement rates at EHS & JFK and now that we are an alliance district will this change our reimbursement rates for projects? Mr. Drezek stated yes, they are in the process of determining this for alliance districts. We also discussed Nathan Hale which the Board just returned back to the town. This is the same State office. They need to confirm this before they give us a percentage. There is a chance this number would be higher than 60% reimbursement rate.

Mr. Ryder stated this is possibility and a lot of work goes into this. If we are going to pay \$36 million as taxpayers and that is without any surprises that might pop up. If we put that money towards something new, what are we not looking at? How much would we get for \$36 million. Mr. Drezek stated we don't know. There are many hypotheticals. What is it going to look like and how many are we rebuilding? It is important to call this PK-5 because we are out of room at Stowe. Stowe needs to be included in our conversation. We are discussing 7 buildings. Building 7 new buildings at \$36 million would not even scratch the surface. It is impossible for us to know costs at this point because we don't know what the end game is. This is an opportunity for us to look at how we are currently doing things. Do we want to reconfigure? We spoke about the challenges we are having with our current configurations.

Mr. Drezek stated he will address the elephant in the room. When your kids start with us, they can potentially transition from 5 different buildings starting with preschool, elementary, intermediate, JFK & EHS. We know there is regression during transition years. Is this the time to look at this. We need to get input from a lot of stakeholders in this community.

Mr. Dague stated this would be very similar to the pre-referendum process. We cannot do the value analysis ourselves. We will need a demographer report and input from the professionals. When we looked at Fermi it came back that we would need \$40 million to also correct ADA compliance and soil issues. We could give you recommendations now but when site analysis are done, they might come back and say no to this location or that location. We need to run that kind of a pre-referendum process and bring back a range of solutions.

Mr. Ryder stated are we asking to create a school modernization committee to look into this. How do you see this committee being structured? We would want family and staff input.

Mr. Dague stated it would be similar to the pre-referendum committee. He would suggest having 2 Board and Town Council members, 2 teachers and 2 parents and student representation. We would also need an architect or design team to help with cost estimates and come up with a preliminary design. The committee can have as few as 10 or 12 people or more if that is what you decide. The committee would also need to meet regularly at each of the school sites to get a sense of what is happening at each building.

Madam Chair stated she was on the pre-referendum committee for the high school, and we had student representatives, parents, Board and Town Council members and we met weekly. We had cost comparisons and held community conversations so people could come and ask questions and receive information. This is the way this committee should be modeled after.

Mrs. Pickett thanked Mr. Dague for the presentation and the history detail. She is in favor of a Pre-K 5 model and is pretty protective of Stowe. Our pre-school program is extremely important, and many towns are modelling our program. She agrees that staff need to be involved in this process. Reconfiguring will impact our staff. Community collaboration, school based partnerships and health centers space needs to be considered within our schools. We need to look at our current structures and vertical alignment. She loves the QR code. Both you and Dr. Wiley are a dynamic duo.

Mr. Drezek added this is not something that will happen overnight. We just know this is as far as we can go without the support of the Board, Town Council and community. Some of our kids in those transitions years are doing targeted interventions. This is another issue when we get these kids ready for the transition, we are offering transportation to the students attending our Monday program. We are limited with transportation until buses are available after their regular deliveries. We have a 4-1/2 tiered bus system. They start at the high school runs around 5:30 AM, then they have the middle school runs, then the intermediate and primary runs. During this time they are also doing the preschool runs. When you are talking about inefficiencies, we have staffing and bussing shortages. There have been times when we did not have enough bus drivers to transport students to athletic events. We would love to expand interventions for our students beyond the traditional school day but are limited. Our teachers are the ones that asked for these targeted interventions. They know what our kids need. They also need to be included in this committee as well as clerical staff. We know some of the gaps that need to be addressed.

Mr. Hamre thanked Mr. Dague for the presentation that is very eye opening in a lot of ways. You have demonstrated inefficiencies clearly. It has also demonstrated our creativity. We are holding classrooms in the gym at Stowe. We are the first step in a very long process. The voters will have the final say and nothing will happen without a referendum.

Dr. Calnen added this is an eye opener. We can't continue to use our CIP funds to maintain our building. You are looking for us to form a committee to investigate this project to see if this is something that should be pursued further. If you get everything you are asking for, what is the timeline?

Mr. Dague stated the timeframe will depend on what the committee wants.

Mr. Drezek stated we all have opinions. We have had many conversations with people that would be impacted like families and staff. We do not know what this will look like. Forming the committee is the first step. If you would like to explore something besides putting band aides on our buildings. We will be part of this committee and having staff members and families part of this important. The committee will be comprised of 10 or 12 members and will make a recommendation similar to what we did for the high school consolidation. The charge would be to come back to the Board with a recommendation. You also need to include the Town Council members as part of the process. The Town Council will be the ones to place a referendum item on the ballot. Our partnership with the Town is very important part of this process. He would love to do more, but eventually there will be a money issue. We will be part of this process with other stakeholders.

Mr. Drezek added we have all heard recommendations and wishes. A recommendation will be made to the Board. A process will then need to be followed ultimately going out to the voters to support this plan. Before you go out to referendum, you need to know how much this will cost.

We have some rough numbers as mentioned by Mr. Dague of around \$36 million just to maintain. We will need the professionals to tell us the cost just like they did at Ferri, Enfield High and John F. Kennedy. There are other factors to consider like the grade configurations and lot sizes. The original site for the high school is not where we ended up. Once the committee decides what they want to do, they will need to come up with what it will look like and how much will it cost. Then we will need to go the State Department of Construction and let them know how much it will cost and they will let us know if we can receive a reimbursement rate. That will be the number that goes on the referendum. The conversations need to start now.

Dr. Calnen stated once we have the number the State will let us know what they will reimburse us. What is the process, will the budget be re-examined each year or are we given a lump sum for a referendum project?

Mr. Drezek stated this is unique because you are dealing with so many schools. When we renovated JFK, we knew what the costs were to maintain the build. We hired a design professional, and they gave us a cost. We then went to the State with the rendering of the building and the amount. Then we will receive a formal letter from the State with what they will allow for reimbursement and what the town commitment would be. If the referendum question passes, we would have a certain amount of money to build our building. The design may change, but the amount will not. The first JFK rendering is different from the final JFK design. The State will approve the amount. The taxpayers will approve the project. We would be committed to that number.

Dr. Calnen added regardless of how long the project takes. Mr. Drezek added other communities that have projects have seen the affects from Covid and prices have increased. So what would have been a \$20 million dollar project is now a \$30 million dollar project. The taxpayers only approved \$20 million dollars. They had to get special permission from the State to adjust numbers. We cannot do anything until we tell the State, the referendum passes with the amount they will allocate for this project.

Madam Chair stated the charge of the committee would look at if we should we keep the current grade configuration or go to a K-5 structure, and how many schools do we need. We would meet with departments and hear about what they want including all stakeholders. We would also bring in architects. First, we need to decide on the configuration. We will have staff included in the committee. The community is going to want to know. It was amazing when the departments presented their wants at the high school. Our staff know what is needed.

Mr. Dague added the design at Enfield High was also changed.

Madam Chair added the committee will need to look at configurations. We do not want empty school buildings. The Town will need to let us know how they plan to repurpose any buildings if they are not being used. This is going to be a long, exciting conversation. We need to look at what we did 10 years ago. Our students needs have changed, and the population has increased. They told us our population was going to decline.

Mr. Hamre added a lot was said 10 years ago in an attempt to predict. Enrollment was supposed to decline. They could not have predicted the change in socio-economic status, our student needs and increased State mandates that we are required to adhere to.

Mr. LeBlanc stated we all have our own ideas. We are looking at 7 schools with multiyear projects. The CIP amounts are at a bare minimum to keep our buildings going. If we invest money into one school and three years later, we commit to a renovate to new project, people will not be happy investing money if we are going to renovate.

Mr. Dague stated we can have the Town hold back money for repairs until a decision is made.

If roof patches are needed, they can be done, but hold off on any full roof replacements. If a decision is made that a particular school will not be renovated, funds can be re-allocated.

Mr. LeBlanc stated that is exactly what he was trying to say. Using the bare minimum in case of a longer bigger game plan. Mr. Dague added the roofs that have been repaired were on a plan. The roof repairs go out to bid. That money can be re-allocated.

Mrs. Acree asked if the end game plan is the have 3 or 4 Pre-K – 5 buildings and would Stowe still be open? Mr. Dague stated that is the decision of the committee.

Mr. Drezek added we need to make some decisions and have a dialogue with the community as a whole. We have some pretty large scale projects that will be coming up. We need to look at our needs and include the Town Council in our discussions. This ultimately will need to go out for a vote. The committee meetings will be open to the public. This is an opportunity to see if we can enhance our opportunities. It might just be cleaning up our 7 buildings. We know we need to do something because we do not fit in our existing buildings. We need to do this soon in order for the Town Manager to allocate how much she will place in CIP projects and for funding the Board and Town as a whole. These conversations need to start happening now.

Mr. Unghire thanked Mr. Dague for the presentation and will this be placed on our website. Mr. Dague stated he will post the power point presentation on our website tomorrow. The school data is there now.

Mr. Unghire stated the committee would need to make recommendations regarding the costs and the committee would need to make recommendations. What is the time frame for this. Mr. Drezek also discussed exploring other options. You are being careful not to go beyond the modernization part of this. Can you discuss what some of those other options might be?

Mr. Dague stated the committee can make a recommendation within the next few months on the model. That will give us time to hire a design professional, begin the demographic study and start the design work. This will inform the town of the direction we are looking at so they can hold off on any projects. We will get the specifics as soon as possible.

Mr. Drezek stated our current structure is K-2 and 3-5 or would we move back to a K-5 model. There are pros and cons for everything. We need to address our space issue, failing infrastructure and enhancement opportunities. We need to look at using enhancements with a different model. As a community, we need to explore this. We have one chance to do this. We need to keep our minds open to anything. This is a generational decision. We need to make sure that all stakeholders have an opportunity to express this. There are many things that we would like to do differently. Our bussing model is one of them. It is not efficient. That is what I was referring to.

Dr. Calnen asked about the committee and who will decide on the membership? Will you share this with the mayor? Mr. Drezek stated Madam Chair will decide on the membership. The Board will vote tonight to form a committee. She would put out the application for community members to apply to be on this committee. Part of this committee will have Town Council representation. The Town manager knows we are having this conversation tonight. This is the way this process has been done in the past.

Mr. Ryder he agrees with Mr. Unghire and Mr. LeBlanc. We have many band aide areas that need to be addressed. Whatever this committee decides, we will still need to address some areas of concern. Our youngest building is 56 years old, and our oldest building is 70 years old.

Mr. Dague added they did many clever things at JFK like adding garage doors. The systems now over the life, can be changed easier especially when you are looking at the future use of



these buildings. We need to think about what will be needed in the future.

Madam Chair stated she had kids in 3 different schools at the same time. It can be very difficult for parents and families to juggle. We need our staff included in these discussions. When we reconfigured the grade levels, we never really saw any cost savings. Bussing costs have increased. There will be cost savings if our buildings are running more efficiently. Our buildings are running very inefficiently now. JFK used partitions in a classroom before the renovation. We are converting closets for teaching spaces. We cannot continue to teach this way. There are no spaces left to use in our buildings.

Madam Chair added Ellington also changed their K-2 and 3-5 configuration back to a K-5 model. The committee will look at our 6 elementary schools and Stowe. After Covid, our teachers wanted collaboration. We will need collaboration from our teachers and to hear their input and ideas. This is an exciting time for these great discussions. Thank you.

## **7. SUPERINTENDENT'S REPORT**

- a. Student Representative Update** – they were unable to attend the rescheduled meeting.
- b. National Jr. Honor Society Induction Ceremony** – as presented
- c. Upcoming Music Performances** – as presented
- d. EPS Update**

Mr. Drezek stated the last day of school is now June 15<sup>th</sup>. We still have one additional day built into our calendar in case of any additional weather related issues. Our graduation date is set for June 16<sup>th</sup>.

## **AUDIENCES**

Madam Chair read a prepared statement about expectations for audience participation. She reminded audience members about Policy #9325.2 Order of Business and Meeting Conduct and explained about audience participation. We will utilize a 3-minute time limit for audience participation tonight. Thank you.

Walter J. Kruzel, Charnley Road – Mr. Kruzel stated you will also need a feasibility study done along with the square footage that is needed for the State besides the costs. This was a great presentation. He is here as a volunteer for the First Readers. He thanked both Mrs. Cushman and Mr. Ryder. Mr. Ryder was awesome as our DJ at our first readers Trivia Night. We raised a lot of money for this event. He also thanked our kid Mayor for the great job Tristin did at our First Readers Ceremony. Our next First Readers Ceremony will be held on Monday, June 5<sup>th</sup> at the High School.

Ginny Higley, Sapphire Street – Mrs. Higley stated she is the Democratic Town Committee Chair. She is here in support of the Board. You all work very hard. We need to keep in mind you are all volunteers and are here to serve our children. No one should ever be threatened and receive hate mail. This is not acceptable, and we should come together and support our Board members.

## **8. BOARD MEMBER COMMENTS**

Mrs. Acree gave an update from Prudence Crandall Principal Andrew Duperre. The grade 5 students have completed their literary essay projects. He encourages families to order your year books and include your special messages. You can contact PTO president Jen Wheeler for more information. On March 4<sup>th</sup> eleven students participated in the Invention Convention at JFK. Crandall's Kid Mayor Tristan attended the First Readers Ceremony. Barnard and Crandall will have a special person dance on March 25<sup>th</sup> from 12-2 PM at the Enfield Annex. The cost is \$5, and you must rsvp by March 20<sup>th</sup>.

Mrs. Acree attended the Heritage Fair, and she enjoyed her trip around the world on February 25<sup>th</sup>. The exhibits and presentations were all nicely done and were very informative. The dancing performances were amazing to watch. She also learned about some helpful family genealogy from a presentation made by Enfield Public Library. She thanked everyone involved in this wonderful program.

Dr. Calnen gave the Board an update on Kite and ECDC. ECDC has just been reaccredited by NAYEC. We have a top notch team of programs at Stowe. Stowe will have a quality enhancement assessment done later this month at Stowe. Parents have registered to participate at the Head Start Community Conversation focus group on April 6<sup>th</sup>. The first diversity, equity and inclusion community conversation will be held on March 29<sup>th</sup> at Asnuntuck Community College. He reviewed the Kite budget expenditures for January and communications that were posted. FRC and Enfield Food Shelf held a Sparkler party on February 18<sup>th</sup>. They will hold another event on March 25<sup>th</sup>. To date, 67 families have signed up for the Sparkler program. The Family Educator Program held an Apps for Chaps on March 14<sup>th</sup> and childcare was provided. Enfield Public Schools and Kite are sponsoring a family engagement night with the Gazelle Institute about how we can best communicate with families. Kite held another Dine and Discuss meeting on February 9<sup>th</sup>. They will post a message board on the Kite website to exchange information and ideas with providers. They will hold another Dine and Discuss event in May. An information transition to kindergarten night will be held on April 20<sup>th</sup> for families with children that will be entering kindergarten in the fall. The Rocking Chair Readers program started reading to Stowe students in February. So far, we have 9 volunteers that are reading to the children.

Dr. Calnen added First Readers held their first ceremony on March 6<sup>th</sup> at JFK. The 2Gen Committee met on March 2<sup>nd</sup> and are making plans to address affordable childcare. The legislation is considering passing a childcare bill to provide subsidies for working families. Kite leadership will meet with Beth Bye from the Commissioner's office of Early Childhood to see how they can help to address with this issue. The Chamber of Commerce will work with Kite and will hold a breakfast to bring together childcare providers and area businesses to address the topic of high quality childcare. 2Gen will develop questions to address this topic for the community to discuss. Child First would like to strengthen their commitment with the Enfield community and how it can work with the Enfield school system. They would like to meet with the Board.

Dr. Calnen gave an update about Head Start and Ready Rosie.

Mrs. Cushman also attended the Heritage Fair. It was a great opportunity to learn about our community and the different cultures in Enfield. She thanked everyone involved with the planning of this event.

Mrs. Cushman congratulated all of the First Readers that were acknowledged on March 6<sup>th</sup>. This was such a great event. Many staff members and families were there to celebrate this milestone.

Mrs. Cushman reported Parkman held a math extravaganza event with ERfC where 167 people attended. ERfC also provided dinner. This was a very successful event with many fun math activities for families. She thanked the Parkman staff and ERfC staff for planning this wonderful event.

Mrs. Cushman reported that Buzz Robotics starts their competitions on March 17<sup>th</sup> at Western New England. She wished them all good luck and thanked Mrs. Marr for this information.

Mr. Hamre stated JFK will hold a mattress fundraiser event on April 30<sup>th</sup> from 10-5 PM at JFK. For additional information, please check out the JFK website and contact them with any

questions. He is hopeful to attend the Chorus music events. He also congratulated all of the JFK National Honor Society students that will be inducted.

Mr. Hamre is very glad we have our own unified sports and unified sound programs for our students to participate in. He congratulated Mr. Ramos, Ms. O'Farrell and Ms. Bellucci for representing us so proudly.

Mr. Hamre also thanked all of the volunteers at the Heritage Fair. This event was a huge cultural success. It was a great opportunity for our community.

Mr. Hamre also congratulated all of the students that participated at the Invention Convention. He was a judge and was quite impressed by their projects.

Mr. Hamre is glad to hear First Readers is back in person. He thanked Mr. Ryder for being the DJ at the Trivia Night.

Mr. Hamre thanked Mrs. Higley for her comments and your support that prevented us from holding our last Board meeting.

Mr. Hamre read the book Homerun for Bunny. He thanked Ms. Middleton for this. It is a great book about a baseball player from Springfield, MA in the American Legion Baseball League. There is a very strong possibility that his grandfather would have been playing in that league.

Mr. Hamre gave a shoutout to everyone that is doing your best. Every once and a while, take a breather. Self-care is very important.

Mrs. Pickett stated she will ask her kids if there is anything she can share with the Board. Dr. Calnen spoke about play based learning and that is what her kids mentioned. There are new centers in their classrooms, and they enjoy this kind of playful learning.

Mrs. Pickett also attended the Heritage Fair with her family. She thanked everyone involved with this. We have such a diverse and welcoming community. This is such a great event.

Mrs. Pickett stated at Enfield Street School they are holding a read-a-thon. She encourages all families to sign up using the QR codes. Flyers will be sent home about this, and information will be included in the newsletter. They are looking for 100% participation. Since they have reached their first milestone, tomorrow will be crazy hair day.

Mrs. Pickett thanked Mrs. Higley for her comments. She takes her position on the Board very seriously. We are volunteers and she is here as a mom, and she wants to help our schools. She spoke about the letter Board members received on February 15<sup>th</sup> with intimidating and racist remarks. She read a prepared statement. No one should be threatened, and racism does exist. She is advocating for change. Everyone deserves to be safe. We know better and need to do better because our children are watching. She thanked Madam Chair for her unwavering leadership and support. She also thanked her family and friends for their support. This was a difficult time for her and her family. We need to make Enfield a better community for everyone.

Mr. Unghire also thanked Mrs. Higley for her comments, and they are appreciated.

Mr. Unghire added Hazardville Memorial has elected a student council comprised of grade 2 students that were nominated by classmates. Two students from each of the six classrooms were selected. They are role models, and they will help to promote positive behaviors and will be a voice for the entire student body.

Mr. Unghire added Buzz Robotics will compete in their second competition this weekend on

Friday and Saturday at Western New England University in Springfield, MA in the Alumni Healthy Center. If you plan to attend you must wear closed shoes, front and back. The robot this year is called Meatball II Electric Buzz-aloo. They are hoping to qualify for the New England Championship.

Mr. Ryder stated Eli Whitney will hold a blood drive on April 26<sup>th</sup> from 1-6 PM. This event is sponsored by the American Red Cross. They will also hold a Principal for the Day essay contest. Students will submit their typed essays by May 11<sup>th</sup> and the students will vote on their favorite essays. The grade 5 winner will be a principal for a day, the grade 4 winner will be the assistant principal for a day and the grade 3 winner will be the chief of the staff for a day. The Humane Society will also come on March 28<sup>th</sup> for an assembly for grade 4 students. They will also start their first Lego League Robotics program next week after school for students in grades 4 and 5. Forms for participation were sent home and should be returned.

Madam Chair asked if the Humane Society is bringing animals with them. Mr. Ryder stated yes. Madam Chair stated she will also be there.

Mr. Ryder stated the last day of school is now June 15<sup>th</sup>. He has updated the enfieldpto.com website and the last 2 days of school are early release days with lunch.

Mr. Ryder stated the Whitney PTO has added a second date for the Yard Goat game on June 25<sup>th</sup>. We sold out our first date. This is for all Whitney and Memorial families to attend. This event is also open to anyone else that would like to attend. Additional information can be found on enfieldpto.com. After the game, the kids can run the bases.

Mr. Ryder added he attended the Invention Convention, First Readers Trivia Night and he also read at Hazardville Memorial and received so many thank you drawings and letters. He has been involved with our PTO's for many years and has saved all of the letters he has received. He was not part of the rocking chair readers. He was an invited guests. The thank you letters are amazing. The students just want us to visit them.

Mr. Ryder stated this is Board appreciation month. He has been on the Board for 6 years. He appreciates everyone he has served with on this board and past boards. He misses Joyce Hall. Thank you.

Mr. Ryder also wanted to congratulate our student representative Kayla Surprenant for being nominated for an Act of Kindness award from NCCC.

Madam Chair attended the United Sound presentation with our State Department of Education Commissioner Charlene Russell Tucker and other State representatives. Ms. Shell explained the grant writing process and the students explained how they advocated for United Sound and how it was voted on by the EHS students. There were 7 competing grants. United Sound will hold a concert for staff on April 26<sup>th</sup> during the day. This is also an early release day. The Board will be invited to attend. She wanted to share this date with the Board so you can all plan to attend. She is very proud of United Sound but Ms. Shell's story as a former student and coming back to us to teach. She has given so much back to our Enfield community.

Madam Chair also attended the Invention Convention. Being a judge at this event must have been really challenging. There were so many great inventions like the gel comb, setting up a secure box for package deliveries from porch pirates, and the etch-a-sketch with a stress ball were great ideas. You needed to leave a positive message on the etch-a-sketch. She congratulated all the participants, and all your inventions were awesome.

Madam Chair attended the Heritage Fair. She thanked Sherri Winans who connected her to a former student Muhammad. He is a graduate from 2017 and is from Somalia and runs a restaurant in Springfield. He would like to provide an outreach to other Somalian families in



Enfield.

Madam Chair thanked Ms. Bruce for inviting her to read to the students. She also read them Homerun for Bunny. She was not in a rocking chair either. This is an amazing book, and she likes that Springfield is so close to Enfield and it is a biography. This book is very relatable. It is a touching story about acceptance.

Madam Chair stated at the Invention Convention she learned about GEMS. GEMS stands for Girls and Engineers in Manufacturing and Steam. This program is at JFK. Mr. Drezek will bring this to one of our Board meetings so we can learn a little bit more about this program.

Madam Chair stated the EHS Junior Prom will be held on April 6<sup>th</sup> at Crestview Country Club. This information can be found on the EHS parents page.

Madam Chair stated both Mr. Unghire and Mrs. Cushman mentioned Buzz Robotics and we had Mr. Ramos here tonight. The Buzz competition will run on Friday and Saturday. Mr. Unghire went on the field trip with the students. We have these amazing teachers that are doing so much for our students. They receive a stipend, but it does not cover what they are really doing. They are going the extra mile and are doing so much for our students. Thank you.

## **9. UNFINISHED BUSINESS:**

### **a. Policy Revisions – Second Reading**

Mr. Hamre moved, seconded by Mrs. Pickett that the Enfield Board of Education approves Policy #5113.2 Truancy as a second reading.

A vote by **roll call – 9-0-0** passed unanimously.

Mrs. Pickett moved, seconded by Dr. Calnen that the Enfield Board of Education approves Policy #5141.4 Reporting of Child Abuse, Neglect and Sexual Assault as a second reading.

A vote by **roll call – 9-0-0** passed unanimously.

Mrs. Pickett moved, seconded by Mr. Hamre that the Enfield Board of Education approves Policy #5145.511 Sexual Abuse Prevention and Education Program as a second reading.

A vote by **roll call – 5-4-0** passed with Mr. Unghire, Mrs. Acree, Mrs. Cushman and Mr. LeBlanc in dissent.

Mrs. Pickett moved, seconded by Mr. Hamre that the Enfield Board of Education approves Policy #9325.2 Order of Business and Meeting Conduct as a second reading.

A vote by **roll call – 9-0-0** passed unanimously.

## **10. NEW BUSINESS:**

### **a. Action if any regarding establishing a PK-5 School Modernization Committee**

Mr. Ryder moved, seconded by Mr. Hamre that the Enfield Board of Education establishes a PK-5 School Modernization Committee.

A vote by **roll call – 9-0-0** passed unanimously.

Madam Chair will be in contact with Mr. Unghire as we previously discussed.

#### **11. BOARD COMMITTEE REPORTS:**

Curriculum – Mrs. Pickett reported the Curriculum Committee met on February 23<sup>rd</sup>. We reviewed the JFK Program of Studies, and it now aligns with the high school. We also discussed TAG and will need to have further discussions regarding our policy and financial implications. She will follow up with Madam Chair and the Superintendent about programming. Our next meeting will be held on March 23<sup>rd</sup>.

Finance – Dr. Calnen reported the Finance Committee met on March 6<sup>th</sup>. We reviewed the budget, end of year financials, nutrition financials and Tag Investments. We will not make any radical changes with our Tag investments, and we discussed how much we can use. Our next meeting will be held on April 3<sup>rd</sup>.

Madam Chair is glad we are having conversations about our TAG program and hearing from our investors about how much we can increase towards our curriculum. We know we need to discuss policies. This process is going to take some time.

Policy – Mr. Ryder reported the Policy Committee will meet on March 21<sup>st</sup>.

Leadership – Madam Chair reported Board Leadership did not meet due to a scheduling conflict.

Joint Facility – Mr. Ryder reported the Joint Facilities Committee will meet on March 23<sup>rd</sup>.

JFK Building Committee – Mr. Ryder stated that meeting was supposed to be held tonight in Council Chambers and was bumped. He is not sure where they are meeting. He does not have the date for the next meeting.

Joint Security – Mr. Ryder reported the next Joint Security Committee meeting date has not been set yet.

Enfield Mental Health Wellness & Workgroup – Dr. Calnen did not have anything new to report regarding the Enfield Mental Health Wellness & Workgroup.

Madam Chair mentioned she had seen on Facebook a grade 5 dance will be held through social services. This is something we were looking to partner with the Town so we could also communicate this at our Board meetings.

Enfield Cultural Arts Commission – Mr. Hamre reported ECAC met and they are working on their monthly jam. They are also working on the mural project. He is looking forward to holding concerts at an outside facility. The Enfield Woman's Club Arts Festival is coming up. He is looking forward to the soup bowls. PFlag support group meets the first Monday of the month at Asnuntuck and the next Enfield Pride meeting will be held on March 19<sup>th</sup>. Both groups will hold events during June which is Pride month. You can find more information about both groups on Facebook.

#### **13. APPROVAL OF MINUTES**

Mr. Ryder moved, seconded by Mr. Unghire that the Regular Meeting Minutes of February 14, 2023, be approved. A vote by show-of-hands 9-0-0 passed unanimously.

Dr. Calnen moved, seconded by Mr. Ryder that the Special Meeting Minutes of February 24, 2023, be approved. A vote by show-of-hands 8-0-1 passed with Mr. LeBlanc abstaining.

Mr. Ryder asked if we should add Jonathan LeBlanc's name to the minutes. Mrs. Zalucki will check into this.

#### **14. APPROVAL OF ACCOUNTS AND PAYROLL**

Dr. Calnen moved, seconded by Mrs. Pickett that the Enfield Board of Education accepts the superintendent's certification for:

- The month of February 2023 the total expenditures amount to \$7,672,665.96, broken down between payroll totaling \$4,671,462.81 and other accounts totaling \$3,001,203.15 and;
- All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly document.

A vote by **show of hands 9-0-0** passed unanimously.

Dr. Calnen moved, seconded by Mr. Pickett that the Enfield Board of Education accepts the superintendent's certification for:

- The month of February 2023 total Grant and Head Start expenditures amount to \$891,417.53 broken down between payroll totaling \$608,413.37 and other accounts totaling \$283,004.16; and
- All payments have been made in accordance with the approved budget and are properly accounted for within the books of accounts. Copies of approval for check invoices are properly document.

A vote by **show of hands 9-0-0** passed unanimously.

Line Item Transfers if any - None

#### **15. CORRESPONDENCE & COMMUNICATION**

Madam Chair stated Eric Griffin e-mailed her about the Strings Festival and Chorus Concert. They were mentioned by some of the Board members previously tonight. Mr. Ryder has posted these events on enfieldpto.com. She also wished her husband a Happy Birthday.

#### **16. EXECUTIVE SESSION - None**

#### **17. ADJOURNMENT**

Mr. Hamre moved, seconded by Mrs. Pickett to adjourn the Regular Meeting of March 14, 2023.

All ayes, motion passed unanimously. Meeting stood adjourned at 9:40 PM.

Jonathan LeBlanc  
Secretary  
Board of Education

Respectfully Submitted,  
  
Kathy Zalucki, Recording Secretary



**Date:** March 16, 2023  
**To:** Enfield Board of Education  
**From:** Mr. Christopher J. Drezek  
**Re:** Approval of FY2023-24 Head Start Grants

Our Director of Early Childhood Initiatives Jaclyn Valley is looking for the Board's endorsement for federal grants they are applying for from the Office of Health and Human Services. Enclosed in your packet is a memo about the Head Start COLA and Quality Improvement Grants for FY2023-24 including a financial summary; Budget Justification; Endorsement of Self-Assessment Plan; and Governing Board Approval Statements for the COLA and Quality Improvement and Self-Assessment Plan. Madam Chair will need to sign the two Governing Board Approval Statements and Submission Statement.

I can address any questions Board members may have at this time.

Therefore, the Enfield Board of Education may take any action(s) deemed appropriate regarding approving the FY2022-23 Head Start Grants, Approval Statements and Self-Assessment Plan as presented.